



**Special Selectboard Meeting  
Tuesday, March 3, 2026 @ 5:30 PM  
Municipal Building – Council Room**

**\*\*Anyone wishing to view this meeting may also do so from the  
Town of Skowhegan YouTube Channel\*\***

**Selectboard:**

Whitney Cunliffe, Chairman  
Kevin Nelson, Vice Chairman  
Amber Lambke  
Ethan Liberty  
Elijah Soll

**Staff:**

Nicholas Nadeau, Town Manager  
Angel Aguirre, Executive Secretary

- A. Call Selectboard Meeting to order.
  - 1. Pledge of Allegiance
  
- B. Consent Agenda:
  - 1. Approve minutes from the Selectboard Meeting February 24, 2026.
  
- C. Budget Workshop:
  - 1. Assessing
  - 2. Parks & Recreation
  - 3. Social Services/Third-Party Requests

D. Treasurer’s Warrants to be approved:

<b>WARRANT</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
66	\$82,737.30	FY 2026 Payroll #8

**Total** **\$82,737.30**

- E. Upcoming Meetings
  - Regular Selectboard Meeting: March 10<sup>th</sup> – 5:30pm @ Town Hall
  - Special Selectboard Meeting: March 17<sup>th</sup> -5:30pm @ Lower Conference Room
  - Planning Board Meeting: March 17<sup>th</sup> -7:00pm at Town Hall
  
- F. Executive Session in accordance with M.R.S.A. Title 1 § 405 (6)(A) to discuss a personnel matter.
  
- G. Adjourn Selectboard Meeting.

Note: Sign Documents



**Regular Selectboard Meeting**  
**Tuesday, February 24, 2026 @ 5:30 PM**  
**Municipal Building – Council Room**

Selectboard:

Whitney Cunliffe, Chairman  
Kevin Nelson, Vice Chairman  
Amber Lambke  
Ethan Liberty  
Elijah Soll

Staff:

Nicholas Nadeau, Town Manager  
Angel Aguirre, Executive Secretary

A. Call Selectboard Meeting to order and Pledge of Allegiance

1. Chair Whitney Cunliffe called the meeting to order at 5:30.

2. Town Manager's Report: Nick reported that the Fire Department will take delivery of its new fire truck on Thursday, a project years in the making. Additionally, the Town has received approval to begin drawing down the \$3 million in CDS funding, with project planning expected to begin in March or April in coordination with Ranger once winter conditions allow.

3. Department and Committee Reports:

Highway Department: Jason reported that road postings are now in effect to protect roadway conditions during thaw season. He also noted that a Cat loader has been put out to bid through the 27th, with details available on the Town website, and invited anyone interested to contact the shop for more information or to inspect the equipment.

Town Clerk/Tax Collector: Gail reported that foreclosure day took place yesterday, and although the office closed at 3:30 p.m., staff remained available to assist residents paying taxes. Outstanding accounts will now require payment for all three years in full, and quick claim deeds will be processed as needed. She will announce nomination paper availability and return deadlines after the Town Meeting and election dates are set.

Transfer Station: Cindy reported that she had no updates at this time.

Pollution Control: Donald reported the renewal of a permit for the Town's wastewater facility, originally applied for in April 2020, it is expected to be issued 2026 due to state staffing delays. The updated permit will include stricter E. coli limits and new phosphorus monitoring requirements, including upstream and effluent testing from June through September. He noted that phosphorus regulations are increasing statewide and federally, and the Town should anticipate



potential future treatment requirements, ideally through biological methods, as part of upcoming facility improvements to protect the Kennebec River.

4. Conflict of Interest Disclosure:

Kevin and Ethan abstained from voting on Item #3, the sewer location relocation project (T.W. Clark bid).

5. Selectboard Items:

Amber thanked Main Street Skowhegan and the many nonprofits involved in this weekend's skijoring event, noting she heard was a great success, benefiting downtown businesses and resulting in strong nonprofit participation and sellouts.

Ethan and Elijah reported no updates.

Kevin reminded residents that pothole season is approaching and asked the public to be patient with Public Works, encouraging friendly notifications rather than criticism as road conditions worsen.

Whitney expressing gratitude that a recent blizzard impacted Boston rather than the local area.

6. Items by the Public:

Harold Bigelow warned residents about aggressive door-to-door water testing sales, sharing his experience with a salesperson who tried to upsell expensive filtration and air purification systems despite his water already meeting EPA standards. He cautioned the public to be wary.

B. Public Hearings

Fabian explained that Snack Shack hopes to begin selling beer, wine, and spirits for the first time in response to customer interest, including a new outdoor tiki bar with fenced seating and picnic tables. Hours will initially be Tuesday–Friday 11 a.m.–7 p.m. and Saturday 12–6 p.m., potentially extending later in summer. Alcohol will be served by licensed bartenders, with staff and managers ensuring ID checks and supervision to prevent underage sales. The project has received necessary building permits and will maintain a controlled, sectioned-off outdoor area.

Motion to approve Prestigious LLC DBA Snack Shack located at 100 Waterville Rd to serve On-Premises: Beer, Wine and Spirits. *Motion by Amber Lambke, seconded by Ethan Liberty. Approved 5-0.*

C. No Presentations



D. Consent Agenda:

Motion to approve minutes from the Selectboard Meeting February 10, 2026. *Motion by Amber Lambke, seconded by Ethan Liberty. Approved 5-0.*

E. Regular Agenda:

1. Motion to approve Bryan Belleveau to expend an amount not to exceed \$5,000 from the Municipal Building Capital Reserve account, Repairs Designation. *Motion by Ethan Liberty, seconded by Elijah Soll. Approved 5-0.*
2. Motion to approve Town Manager to sign the mortgage discharge dated December 1, 2016, and recorded in Somerset County Registry of deeds. Book 5106, page 304 and the assignment of leases and rents dated December 1, 2016, and recorded in the Somerset County of Registry of Deeds, book 5106, page 306. The loan has been paid in full. *Motion by Kevin Nelson, seconded by Ethan Liberty. Approved 5-0.*
3. Motion to award the Madison Avenue and Elm Street Combined Sewer Relocation Project and expend \$211,602.00 from the Capital Reserve Account Capacity Reserve Fee Account E#60-01-65-02 to TW Clark of Clark's LLC. *Motion by Amber Lambke, seconded by Elijah Soll. Approved 3-0, 2 abstentions.*
4. Motion to allow Gail Pelotte to accept tax payments in full, prior to the award of foreclosed sale bids, in order to sell all foreclosed property back to the previous owner. *Motion by Elijah Soll, seconded by Ethan Liberty. Approved 5-0.*
5. Motion to set the 2026 Town Meeting on Jun 8<sup>th</sup> in the Opera House and the election on the 9<sup>th</sup>. *Motion by Elijah Soll, seconded by Kevin Nelson. Approved 5-0.*

Gail reported Nomination papers will be available Friday, February 27<sup>th</sup> and due back by Friday, April 10<sup>th</sup>. She will notify candidates.

6. Motion to amend the previous meeting's planning board motion to remove the 'full-time member appointment' due to the member being an alternate. *Motion by Elijah Soll, seconded by Kevin Nelson. Approved 5-0.*
7. Motion to waive the fees for Maine Street Skowhegan's Boardwalk and River Park project. *Motion by Kevin Nelson, seconded by Amber Lambke. Approved 5-0.*

F. Motion to approve the treasurer's Warrants. *Motion by Amber Lambke, seconded by Kevin Nelson. Approved 5-0.*



		<b>WARRANT</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
		62	\$79,725.85	FY 2026 Payroll #6
		63	\$47,193.20	FY 2026 State Payables
		64	\$74,498.09	FY 2026 Payroll #7
		116	\$11,169.15	FY 2025 Accounts Payable
		65	\$599,006.25	FY 2026 Accounts Payable
	<b>Total</b>		<b>\$811,592.54</b>	

G. Upcoming Meetings

Special Selectboard Meeting: March 3<sup>rd</sup>-5:30pm @ Lower Conference Room

Planning Board Meeting: March 3<sup>rd</sup>-7:00pm at Town Hall

Regular Selectboard Meeting: March 10<sup>th</sup> – 5:30pm @ Town Hall

TIF Educational Workshop: March/April: TBA @Town Hall

H. Other Business

Budget Workshop:

1. Transfer Station: Cindy reported the transfer station budget (~\$1.44M, 11% of the town budget) rises modestly 2.8%. Major expense increases include disposal costs (\$632,600 → \$667,600, 5.43% contract rate hike) and electricity (\$18,250 → \$20,000), while training costs dropped (\$3,000 → \$2,500). Payroll rises 1%; healthcare +12%, dental +5%. Revenues increase \$10,000 from recyclables; commercial hauler fees remain \$350/year, with the town still covering tipping fees unlike neighboring towns. Capital reserves request \$70,000. Key issues include high commercial hauler costs (~75% of disposal). There was discussion about a partnership which could provide a scale which typically cost \$150,000. A feasibility study is proposed to explore alternative funding models and improve cost fairness for future budgets.
2. Town Manager Office: Nick reported his budget reduces training costs from \$2,000 to \$1000, while increasing dues to \$600 for access to manager associations and discounted training. Health insurance decreased, dental remained the same, and office supplies rose \$1,000 to cover essential materials. A new \$1,600 line was added for staff appreciation. Telephone costs were lowered, with potential partial reimbursement for personal phones. Planning and legal expenses set to \$1,500 to cover legal reviews and easements. Overall, the budget decreased by \$3,999 from last year, focusing on essential costs, staff support, and cost savings. Selectboard needs FOA training and there is no capital reserve.
3. Cemeteries: Gail and the cemetery committee reviewed the budget in a two-hour meeting. No cuts were made this year. Key items include \$10,366 for utilities and Sexton contract, \$1,200 to the Catholic Church for veterans' graves, \$8,500 for cemetery maintenance, \$2,000 for record updates, and \$6,000 for monument



reconstruction. Capital reserves are fully allocated to cemetery reconstruction, with unused funds returning to the general fund. Revenue from burial fees adds \$12,700. Elias Monuments remains the primary contractor, but new bidding may increase competition.

4. The electronic sign will be installed within 1–2 months using grant funds.

I. Motion to adjourn Selectboard Meeting at 7:12 pm. *Motion by Amber Lambke, seconded by Kevin Nelson. Approved 5-0.*

Prepared by:  
Angel Aguirre  
Executive Secretary  
Date: February 26, 2026

Approved and signed on \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A True Copy Attest: \_\_\_\_\_  
Angel Aguirre, Executive Secretary

# TREASURER'S WARRANT

Town of Skowhegan

Total Amount Certified

Date: February 26, 2026

To the Treasurer of Skowhegan

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

\_\_\_\_\_  
Chairman/Finance Officer

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Vice Chairman/Deputy Finance Officer

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

Name	Warrant #	Account Name	Check #	Check Amount
	<b>66</b>	<b>FY 2026</b>	<b>41269</b>	<b>\$82,737.30</b>
			<b>-</b>	
		<b>Payroll # 8</b>	<b>41342</b>	
			<b>&amp;</b>	
			<b>68518</b>	
			<b>-</b>	
			<b>68534</b>	

**Total \$82,737.30**

WARRANT: 75

Check	D / D	Check	Employee	Gross Pay
41269	597.82	0.00	652 ANGELICA C. AGUIRRE	745.61
41270	636.65	0.00	653 CHRISTOPHER ALIX	895.77
41271	969.32	0.00	588 SCOTT A. ANDRIULAITIS	1,567.53
41272	1,190.13	0.00	466 MICHAEL C. BACHELDER	1,900.00
41273	832.49	0.00	599 LOGAN J. BAGLEY	1,158.55
41274	1,067.97	0.00	661 ANTHONY R. BARTON	1,615.80
41275	1,173.68	0.00	502 BRYAN J. BELLIVEAU	1,780.80
41276	1,188.59	0.00	443 RENEE L. BELLIVEAU	1,602.33
41277	688.62	0.00	605 SHELLY M. BELLIVEAU	872.80
41278	1,117.74	0.00	449 JOSHUA A. BERRYMAN	1,581.60
41279	956.69	0.00	68 RYAN M. BERTHELETTE	1,214.12
41280	577.19	0.00	188 LARRY A. BONNEAU	900.00
41281	939.03	0.00	236 RANDY A BOWDEN	1,421.60
41282	111.56	0.00	641 EMILY A. BRUCE	120.80
41283	1,235.74	0.00	146 DAVID A. BUCKNAM	1,948.00
41284	1,303.79	0.00	172 ALEX M. BURNS	1,995.00
41285	856.89	0.00	104 RICHARD A. CALDWELL	1,737.10
41286	1,196.87	0.00	601 QUINN S. CALLAHAN	2,054.57
41287	1,482.46	0.00	165 HARALD S. CHRISTIANSEN	2,123.04
41288	658.96	0.00	113 BRENT I. COOK	940.00
41289	1,335.11	0.00	640 AARON C. CROCKER	1,612.80
41290	536.36	0.00	635 BRANDON W. CROCKER	968.40
41291	2,148.28	0.00	136 JOEL W. CUMMINGS	3,861.00
41292	1,036.21	0.00	65 TYLER M. CURTIS	1,719.48
41293	898.43	0.00	151 DAVID H. DAIGNEAULT	1,520.00
41294	502.66	0.00	140 DAYSON D. DAVIS	880.00
41295	902.78	0.00	150 KELLY C. DORE	1,191.20
41296	774.37	0.00	572 PETER A. DRUMMOND	1,111.20
41297	882.95	0.00	633 CAMERON J. DUNTON	1,321.26
41298	1,010.69	0.00	631 SHANE R. DUTILL	1,425.00
41299	1,040.78	0.00	277 JASON I FINLEY	1,612.80
41300	877.15	0.00	550 COLBY E. FOWLER	1,308.30
41301	956.40	0.00	662 PAUL A FRENCH	1,358.79
41302	629.12	0.00	135 CHELSEA L. GARDINER	918.75
41303	965.49	0.00	35 AARON M. GORDON	1,246.00
41304	902.99	0.00	514 MICHAEL P. GRADY	1,367.60
41305	621.91	0.00	501 LAURIE A. GREENLEAF	798.00
41306	979.27	0.00	580 JOSEPH A. HEY	1,576.88
41307	1,403.12	0.00	289 KELLY HOOPER	2,320.00
41308	795.37	0.00	291 MICHAEL I HOYT	1,150.80
41309	635.23	0.00	558 CONNOR A.L. JARVAIS	872.80
41310	1,524.39	0.00	250 COREY A. JOHNSON	2,474.97
41311	1,031.25	0.00	207 RYAN W. JOHNSTON	1,910.00
41312	938.61	0.00	352 CYNTHIA A. KIRK	1,432.40
41313	2,544.54	0.00	559 TYLER P. LAFRENIERE	4,273.50
41314	637.20	0.00	114 TONJA M LARY	1,040.63
41315	1,054.71	0.00	618 SHANE M. LAY	1,620.00
41316	1,055.95	0.00	395 DENISE LEBLANC	1,711.60

WARRANT: 75

Check	D / D	Check	Employee	Gross Pay
41317	922.06	0.00	79 RICKY L. LESSARD	1,319.20
41318	570.47	0.00	219 RENEE N. LIBBY	825.00
41319	691.87	0.00	244 CARA L. MASON	1,134.38
41320	863.96	0.00	384 STEPHEN E MCDANIEL	1,212.00
41321	925.94	0.00	610 WYATT G. MORRISON	1,392.40
41322	1,491.56	0.00	643 NICHOLAS S. NADEAU	2,307.60
41323	1,549.72	0.00	398 RICHARD C. PIERCE	2,432.25
41324	558.07	0.00	309 NICHOLAS L. QUIMBY	630.00
41325	672.77	0.00	265 DENA S. RICH	975.00
41326	1,788.65	0.00	617 DAMIAN A. ROMO	2,610.00
41327	1,020.13	0.00	654 MATTHEW STEWARD	1,476.81
41328	2,323.27	0.00	493 TY S. STROUT	3,607.75
41329	981.29	0.00	600 CAROLYNN R. TAYLOR	1,520.00
41330	517.00	0.00	442 JENNIFER L. TENAN	975.00
41331	89.73	0.00	589 GEORGE F. WHITE	108.00
41332	792.35	0.00	648 DYLAN A. WHITTEMORE	1,008.16
41333	1,104.34	0.00	84 BENAIAH M. WILLHOITE	1,809.00
41334	1,449.16	0.00	602 REUBEN A. WILLHOITE	2,340.00
41335	1,582.77	0.00	519 TIMOTHY A WILLIAMS	3,000.00
41336	913.45	0.00	532 ERIC S. WITHAM	1,418.50
41337	816.67	0.00	595 BRANDON T. WYMAN	1,201.50
41338	1,411.12	0.00	252 DARYL D WYMAN	2,153.93
41339	833.50	0.00	229 SPENCER D. WYMAN	1,246.00
41340	1,814.49	0.00	193 JOSHUA W. YORK	3,186.00
41341	1,189.82	0.00	639 DONALD S. ZALUSKI	1,780.80
68518	0.00	212.66	663 HOYT F COOLEY	230.28
68519	0.00	767.52	408 AMOS R COURTNEY	895.20
68520	0.00	814.39	196 STEVEN E. FOSS	1,207.20
68521	0.00	139.45	607 CARTER J MITCHELL	151.00
68522	0.00	1,235.27	452 GAIL R. PELOTTE	1,711.60
68523	0.00	212.66	659 AMOS F REID	230.28
68524	0.00	836.55	510 JAMES A. TRAVERS	1,171.60
68525	0.00	987.57	409 PHILIP W. TURNER	1,256.08
68526	829.00	188.53	520 DUANE L WHITTEMORE	1,126.00
41342	0.00	75,106.67	D / D 0 Bangor Savings Bank	
68527	0.00	143.04	T & A 4 AFSCME Council #93	
68528	0.00	368.00	T & A 5 Fraternal Order of Police	
68529	0.00	20.00	T & A 20 Laborers Local 327	
68530	0.00	934.74	T & A 21 Maine Public Employees Retirement System	
68531	0.00	300.00	T & A 11 Skowhegan Professional Firefighters Local 4618	
68532	0.00	30.25	T & A 8 Somerset Sports & Fitness	
68533	0.00	75.00	T & A 7 Treas. Town of Skowhegan	
68534	0.00	365.00	T & A 6 Treasurer, State of Maine	

WARRANT: 75

Check	D / D	Check	Employee	Gross Pay
<b>Total</b>	<b>75,106.67</b>	<b>82,737.30</b>		<b>122,427.70</b>

<b>Put into A/P</b>	<b>64,501.35</b>
<b>Taken out of A/P</b>	<b>(2,236.03)</b>
<b>Total Payroll</b>	<b>145,002.62</b>

<b>Count</b>	
Checks	91