

Agenda
Town of Skowhegan
Regular Selectmen's Meeting
5:30 P.M.
Tuesday, July 23, 2019
Municipal Building – Council Room

Board of Selectmen:

Paul York, Chairman
Gene Rouse, Vice Chairman
Betty Austin
Roger Staples
Dennis Willette

Town Manager:

Christine Almand

Executive Secretary:

Cara L. Mason

Call Selectmen's Meeting to order.

Pledge of Allegiance to the Flag of the United States of America.

1. Town Manager's Report
2. Items by the Public
3. Selectmen's Items
4. Department & Committee Reports

Public Hearing:

1. Public Hearing: Discussion and decision to approve the Victualer License, expiring May 31, 2020, for the following:

Beth Terstegen
Brick House Kitchen d/b/a Kel-Mat Café
147 Madison Avenue

Consent Agenda:

1. Approve and sign Minutes from the following:

Regular Selectmen's Meeting – July 9, 2019

- 2. Approve and sign Cemetery Deeds in the East Skowhegan Cemetery for the following:
 Danielle C. McKay, Lot 175 (2nd South Grave)
 Richard Waters, III, Lot 175 (1st South Grave)

Regular Agenda:

- 1. Discussion and decision to appoint Bryan Belliveau as Code Enforcement Officer and Randall Gray as Deputy Code Enforcement Officer with terms expiring June 30, 2020.
- 2. Discussion and decision to authorize the town's attorney, through the Town Manager, to pursue legal action regarding a land use violation against the owners and occupants at 1121 Waterville Road (Map 18, Lot 1A).
- 3. Discussion and decision to approve the applications for Beano/Bingo and Games of Chance for the Skowhegan State Fair from August 8, 2019 through August 17, 2019.
- 4. Discussion and decision to expend an amount not to exceed \$5,000.00 from the Fire Department Reserve Account, Protective Clothing Designation for 10 pair of turnout boots.
- 5. Discussion and decision to expend an amount not to exceed \$10,000.00 from the Administrative Reserve Account, Information Technology Improvements Designation to purchase 11 desktop computers and 6 monitors.
- 6. Discussion and decision to award the Engineering RFP. The following proposals were received:

Sewall Engineers	\$27,475.00
Dirigo Engineering Services	\$25,000.00
Main Land Engineering	\$32,500.00
Plymouth Engineering	\$32,570.00
CES	\$18,500.00
Wentworth Partners	\$27,000.00 (\$25,625.00 local preference)

Greg Dore recommends awarding the Main Street Engineering RFP to CES with a total bid amount of \$18,500.00 and expending that amount from the Highway Department Reserve Account, Streets and Sidewalks Designation. 50% reimbursement from Maine DOT.

- 7. Discussion and decision to allow the Cemetery Committee to go out to bid for the Southside Cemetery Reconstruction Project.
- 8. Discussion and decision to allow the Cemetery Committee to go out to bid for the East Skowhegan Cemetery Road Project.
- 9. Discussion and decision to approve the letter of support for Kennebec on Fire in collaboration with the Wesserunset Arts Council.

10. Discussion and decision to approve the contract with Brantner, Tibodeau & Associates for the 2019 Audit.

11. Discussion and decision to vote for a Vice President and three Executive Committee Members for MMA.

12. Discussion and decision to pre-approve Warrant #6 in an amount not to exceed \$7,904.00 for the filing of tax liens.

13. Treasurer's Warrants to be approved:

#3	\$	42,446.78 (Payroll #28)
#4	\$	42,445.57 (Payroll #29)
#5	\$	13,061.32 (State Payables)
#108	\$	99,126.50 (FY 2019 Accounts Payables)
#7	\$	76,956.47 (TY 2020 Accounts Payables)
Total	\$	274,036.64

14. Other Business

15. Unfinished Business

- Review Policies and Ordinances
- Run of River/Economic Development
- Utilizing Outside Services
- Marketing/Celebrating Skowhegan
- Vehicle Charging Station
- Public Safety Building
- Sidewalks and Bike Trails/Lanes
- Second Bridge
- Solar Power

16. Sign Documents

Adjourn Selectmen's Meeting.