

**TOWN OF SKOWHEGAN  
PLANNING BOARD  
MEETING MINUTES**

March 19, 2019

6:00 P.M.

Council Room, Municipal Building

**PRESENT:**

Steve Conley, Chairman  
Todd Smith, Vice Chairman  
Stephen Gould, Secretary  
Steve St. Pierre  
Harvey Austin  
Cynthia Kirk, Recording Secretary

**ABSENT**

Joel Greenwood, Planner  
Garrett Quinn

**PUBLIC PRESENT:**

Randall Gray, Code Enforcement Officer

**1) QUORUM:**

Planning Board Meeting called to order at 6:00 P.M. Quorum was present.

**2) MINUTES OF THE March 5, 2019 PLANNING BOARD MEETING TO BE APPROVED:**

Motion by Todd Smith to approve the March 5, 2019 Planning Board meeting minutes, as written. Seconded by Steve St. Pierre. Motion passed 3-0. (Harvey Austin abstained)

**3) SITE PLAN**

**None**

**4) ITEMS BY THE PUBLIC:**

**None**

**5) COMMUNICATIONS:**

**None**

**6) UNFINISHED BUSINESS:**

**None**

**7) NEW BUSINESS:**

- A) Pre-application review meeting to discuss Camilla Acres Phase II Amendment I. This is an 8 Lot Mobile Home Park located adjacent to Phase I of Camilla Acres. The development is located westerly of Waye Street and Dawes Street.**

Stephen Gould presented the proposed Camilla Acres Phase II subdivision plans to the board. Phase I was completed back in 2010 by Harvey Austin. This new phase will be located near the west ends of Waye Street and Dawes Street. It will consist of 8 new mobile home lots. There will also be an amendment to the Camilla Acres Phase I subdivision as well because they are taking 2 lot from the end of that one and changing it to a single lot to be able to put the new road in. Stephen said that the new road will be called Kirby's Way and it will come out by the highway department through the right of way that Harvey has.

Steve Conley asked if Randy Gray saw any issues with this plan. Randy said no. Randy said what the Planning Board needs to do tonight is set the contours and decide if they want to do an onsite visit. Stephen Gould said he has put 5' contours on the plan because it is pretty flat in this area and that is what was used on the previous approved plan.

Todd asked if these new lots will have wells. Harvey said it is all town water and sewer through there.

Steve Conley asked if the road is going to stay gravel or be paved. Harvey said it will be kept as gravel. He has no plans on paving it ever. Steve Conley asked if anybody wanted to do an onsite visit. Everyone said that they are all set.

Motion by Todd Smith to set the contours on the plan at 5'. Seconded by Steve St. Pierre. Motion passed 2-0. (Harvey Austin and Stephen Gould abstained).

**8) ITEMS BY:**

- a) SELECTMEN:**

None

- b) DEPARTMENT HEADS:**

Randy Grau said he is currently working with Jerry Scanlin regarding his subdivision on Malbons Mills Rd. He said when Jerry came in last year to the Planning Board and got rid of the second part of that subdivision, he had left the road Evergreen Drive on the plan along with the t-turn. That plan was approved by the Planning Board last year. However, it does not meet the guidelines in the road ordinance because that road now only serves one structure. Now Jerry wants to shorten the road and turn the road over to the town. The town manager thinks that now that the road doesn't meet the ordinance then the town should not accept it. Randy will keep them updated on what happens with this.

- c) MEMBERS:**

Stephen Gould asked if anything came from the opioid clinic sign up by Burger King. Randy said he almost went door to door up there and found nothing happening there.

- d) CHAIRMAN:**

- e) STAFF:**

Cynthia said she talked to the town manager about when the next update of the Comprehensive plan will be. She told her that it was not put into the budget for this upcoming year but they will make sure it goes into the FY21 budget.

**9) ADJOURNMENT:**

Motion by Stephen Gould to adjourn at 6:47 p.m., Seconded by Harvey Austin.  
Motion passed 4-0.

**Minutes approved on April 2, 2019.**

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**Chairman**

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