

Instructions for Taxi Driver Permit Applications

1. **Please keep in mind that just because you are dropping off your application, it is not O.K. for you to start working on the road. It is a violation of town ordinance for you to drive a taxi without a permit.**
2. Review the taxi ordinance first. Certain restrictions apply. A copy of the ordinance can be obtained free from the Police Department.
3. Because the criminal history record check is done through State Bureau of Investigation, **normal processing time for an application can take 6-8 weeks or longer.** Temporary driving permits **may** be issued within 10 days from the time the application is submitted. Temporary driving permits are valid for a period **until the next Board of Selectman's meeting.**
4. Fee for processing the application is due once submitted for processing. Fee is **non-refundable.**
5. The application **must be complete.** **Deliberate omissions in the application will result in your request for a permit being denied.**
6. Include **all** conviction data. If you do not recall the exact date of the traffic offense or criminal conviction, put down the approximate date.
7. **If you are a new applicant, please include two letters of recommendation with the application. These letters should not be obtained from a relative. Written letters of recommendations are accepted from past employers, co-workers or friends.**
8. Be sure to sign the application and date it.
9. You must provide a **current** passport size photo, which will be attached to the approved permit.

Refer all questions to the Chief of Police or Town Manager.

Thank you.

Permit # ____ - ____
Paid: Cash / Check # ____
New/ Renewal

Town of Skowhegan
Application for Taxi Driver Permit

Fill in the requested information and deliver or mail the application to the Skowhegan Police Department, 225 Water St., Skowhegan, ME 04976. The non-refundable application fee must be paid at the time the application is submitted. Taxi permits expire December 31 of the current year and must be renewed annually. New applicants must provide two letters of character references. Applications not fully completed may be denied. All questions should be directed to the Chief of Police by calling 474-6908 x 123.

Fees: \$31.00
\$18.50 (applications received on or after October 1st)

A. Applicant Information:

Full Name (First, Middle, Last): _____

Previous Legal Names, if any: _____

Alias, if any: _____

Birth Date: _____ Telephone: _____

Mailing Address: _____

B. Criminal Convictions:

Whether a sentence of incarceration was in fact imposed or served, applicants must provide information on any criminal convictions (misdemeanor or felony). Attach a separate piece of paper if necessary. This section **does not** apply to traffic violations. If you do not know the exact date, list the approximate conviction date.

I have no criminal convictions:

Conviction: _____ Date: _____

Conviction: _____ Date: _____

Conviction: _____ Date: _____

