

**TOWN OF SKOWHEGAN
CIVIL CONSTABLES POLICY**

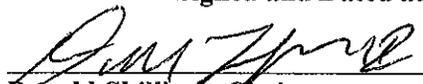
In order to be considered for appointment as a Civil Constable for the Town of Skowhegan, an applicant must:

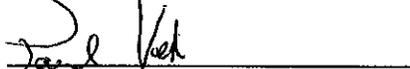
1. Provide evidence that he or she is at least 18 years of age, and a resident of the State of Maine and a citizen of the United States;
2. Provide evidence of adequate training for the functions of the position, and disclose any affiliation with a civil process serving and/or security agency;
3. Provide evidence that he or she has a performance bond in an amount no less than \$500.00 (with two sureties) to be signed by the Municipal Officers, and has active general liability insurance of at least \$400,000.00, and shall name the Town of Skowhegan as an additional insured;
4. Attest by signature that he or she understands that their appointment is strictly for the purpose of serving civil process, and that they have no powers of arrest, nor the permission nor authority to carry or use a firearm in the course of their duties;
5. Shall submit an Authorization to Release Information, signed and notarized, in order to complete a criminal background check;
6. Shall submit an annual report to the Chief of Police of their activities in this municipality; and
7. Shall submit payment in the amount of the annual insurance premium charged to the Town – currently \$358.00 in 2015 – to be adjusted annually, dependent upon increases by the Town’s police liability coverage provider.

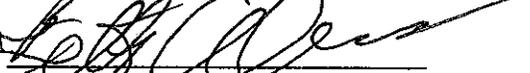
See 14 M.R.S.A. Sec 703, 30-A M.R.S.A. Sec. 2526(3) and 2673(1).

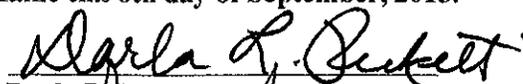
***The Municipal Officers retain complete discretion as to whether to make such appointments and as to whom to appoint. The submission of a completed application meeting all the requirements does not necessarily guarantee appointment, and any such application may be denied for any reason.*

Signed and Dated at Skowhegan, Maine this 8th day of September, 2015.


Donald Skillings, Chairman


Paul York, Vice Chairman


Betty Austin


Darla Pickett


Soren Siren